छत्तीसगढ़ राज्य सहकारी विपणन संघ मर्यादित,

880, सिविल –लाईन्स , मुख्यालय रायपुर
फोन : 0771–2432992, 2425231, 2425233 फैक्स : 2429022

पं.क.–216 / 30.10.2000

क्रमांक / लेखा / आडिट / 2016–17 / 6189 / 2017 रायपुर, दिनांक 18.01.2017

प्रति,

महाप्रबंधक (प्रकाशन)
छत्तीसगढ़ संवाद
रायपुर छत्तीसगढ़

विषय :– रूचि की अभिव्यक्ति सूचना पत्र का प्रकाशन बाबत् ।

विषयान्तर्गत पत्र के साथ सूचना की मूल प्रति संलग्न है । संलग्न रूचि की अभिव्यक्ति सूचना पत्र का प्रकाशन स्थानीय तथा राज्य स्तरीय दो बहुप्रसारित समाचार पत्र में दिनांक 19.01.2017 के अंक में प्रकाशित करने का कष्ट करेंगे ।

प्रकाशित विज्ञापन के प्रति सहित 03 प्रतियों में देयक इस विभाग को प्रेषित करने का कष्ट करेंगे ।

संलग्न :– रूचि की अभिव्यक्ति की प्रति ।

Alpana 18/1/17
(डॉ. अल्पना घोष)
मुख्यलेखाधिकारी

क्रमांक / लेखा / आडिट / 2016–17 / 6189 / 2017 रायपुर, दिनांक 18.01.2017

प्रतिलिपि :–

विकास अधिकारी (एम.आई.एस.), छत्तीसगढ़ राज्य सहकारी विपणन संघ मर्यादित, मुख्यालय रायपुर की ओर प्रेषित कर लेख है कि संलग्न निविदा प्रपत्र को कार्यालय की वेबसाईट में दिनांक 18.01.2017 सायं तक अपलोड कर सूचित करें ।

Alpana 18/1/17
मुख्यलेखाधिकारी

Chhattisgarh State Co-Operative Marketing Federation Ltd,
880 Civil lines, Raipur (C.G) 492001
Tel No 0771-2425234, Fax 0771-2424017
E-mail:cgmarkfedhq@gmail.com,
Website:www.markfed.cg.nic.in

Markfed/Audit/2015-16/ 6189 Raipur, Dated -18/01/2017.

Expression of Interest (EOI)

Applications are invited from Chartered Accountant firm having Head/Branch office in Raipur and empanelled with Registrar Co-Operative Societies Chhattisgarh for Statutory Audit under Chhattisgarh Co-Operative Act, 1960 for the financial year 2015-16 & 2016-17.

Interested C.A. Firm may submit prescribed application form as per below schedule:

Date of Publication - 19/01/2017

Last Date of submission of EOI - 02/02/2017 before 4:00 pm.

Date of Opening of EOI - 02/02/2017 at 5 pm.

Any modification/amendment if any will be published in website only.

Detail information such as Term of References, Terms & Conditions and application form to be downloaded from our website **www.markfed.cg.nic.in** or can be obtained by submitting Rs 500 DD in favor of Chattisgarh Markfeting Federation Ltd from Head Office located in Katela Bhawan, Civil Lines, Raipur.

Managing Director

Terms of References

Background :

The Chhattisgarh State Cooperative Marketing Federation Ltd.(in short C.G. MARKFED) is an Apex level Federation of Cooperative Marketing Societies in the State of Chhatttisgarh. Chhattisgarh State Cooperative Marketing Federation Limited, Raipur registered under Cooperative Act, 1960 its Registration No. 216 dated 31.10.2000. Markfed came into existence simultaneously with the creation of new Chhattisgarh State on 1st November, 2000. Markfed executes the work of paddy procurement under Price Support Scheme and supply of chemical fertilizers to the farmers of the state as per the instructions of state government. In addition to this Markfed is having ware housing business, kisan rice mills and cattle feed factory etc. Chhatttisgarh Markfed has an extensive network of branches in the state:

i. Head Office
ii.District Marketing Offices - 27
iii. Kisan Rice mills - 27and
iv. Cattle feed factory - 1

Which are located at almost all the district of Chhattisgarh. These offices undertake bulk of business and are well equipped with infrastructure and are manned with experienced staff. Markfed turn over for financial years 2014-15 was Rs.....15490.....Cr.

Main Objectives:

1. To assist and strengthen its member marketing and other marketing societies in the state.
2. To provide agricultural inputs to the farmers through member of societies numbering over one thousand to promote the production of their agricultural produce.
3. To procure the agricultural produce from farmers in regulated Procurement Centers.
4. To carry out welfare activities as per the state government directives.
5. To construct godowns to increase the storage facilities in the state.
6. Supply of inputs like Fertilizers, pesticide and insecticides.
7. Price Support operations.
8. Acting as an agent to the Govt. for procurement, supply and distribution of paddy, commodities and also nodal agency for supply of inputs.
9. Undertaking commercial operations of agricultural produce.

Major Activities of Chhatttisgarh Markfed:

1. Marketing of Agricultural inputs such as Chemical Fertilizers.
2. Paddy procurement on PSS scheme for each kharif marketing year.
3. Milling of procured paddy
4. Storage facilities and Kisan Rice Mills
5. Cattle Feed Factory

Scope of Work:

The Statutory Audit will be carried out for financial year 2015-16 & 2016-17 in accordance with the provision of by-laws of Markfed and Chhattisgarh Co-operative Act, 1960, Rules there under, notifications, circular, guidance etc. issued by the Registrar cooperative societies, Generally Accepted Auditing principles and will include tests and controls, as the auditors feel necessary under the circumstances with 100% vouching.

Audit Report:

After completion of the assignment, the Auditors will submit the Audit Report as per the provision of Chhattisgarh Co-operative Act/Rules there under/notification/circulars etc issued by Registrar for reporting.

During the course of audit if any financial irregularity, fraudulent payment found which is/are made against the provisions of Co-operative Act/Rules there under, by-law of the Federation, order of Registrar etc. by the auditor in that case special audit report quantifying the amount of loss to Federation to be given by Auditor along with the above report without any additional fee.

Reporting and Timeliness:

The final statutory audit report should be submitted within 2 month from the issuing date of work order. The audit report along with all the annexure, statements, stock account, certificates and Bank Reconciliation must be submitted in 7 hard copies with binding original.

Terms & Condition :-

A- Minimum eligibility criteria:-

1- The Firm must be empanelled with Registrar Co-operative Societies Chhattisgarh, Raipur for audit of financial year 2015-16 and 2016-17 having Head/Branch office in Raipur, ~~and~~

2- Offerer C.A. Firm must have minimum 10 years of work experience of which 05 years of experience must be from Govt./Semi Govt. organization.

3- Offerer Firms average annual net receipts from Chartered Accountant related work must be minimum 50 lacs in last 3 financial years (2013-14 to 2015-16), and

4- Offerer Firm must have experience of minimum 3 statutory audit in hand with/undertaken in any Government department/Government owned or controlled undertakings (e.g. Apex Co-operative societies, Companies, etc)/PSU's having minimum net sale value/receipts of Rs.500 crores per year per organization in last 5 financial years.

5- For Partnership firms – Minimum 5 CA partners in which 2 FCA on full time basis.

6- Atleast 30 professional staffs with article.

7- Knowledge of Hindi language is mandatory.

8- Any CA firm not qualifying above minimum criteria's need not to apply as their proposal shall be summarily rejected.

B- Document to be submit:-

Applicant firm must submit copy of all following self attested documents with proper paging to established minimum eligibility criteria otherwise the application form will be rejected:-

1- Firm constitution certificate downloaded from ICAI's website indicating year of establishment, number of partners etc..

2- PAN of Firm.

3- Service Tax Registration Certificate.

4- Audited accounts in support of annual net receipts of the firm for last 3 financial years,

5- Work order for statutory audit of any Government department/ Government owned or controlled undertakings (e.g. Co-operative societies, Companies, etc)/PSU's in hand with/undertaken by the firm having minimum net sale value/receipts of Rs. 500 crores in last 5 financial years.

6- Undertaking to be furnished by the Firm as per Annexure-B.

7- The application form along with Annexure-A and Annexure-B may be signed by any of the authorized partner on behalf of the firm, provided valid power of attorney is submitted with application.

8- Application in sealed envelope with title "Audit offer for financial year 2015-16 and 2016-17" addressed to Managing Director, Chhatttisgarh State Cooperative Marketing Federation (MARKFED), Ltd. Raipur (C.G.) must be submitted by..... (before 4.00 pm) positively. Applications reaching after the stipulated date and time will not be considered. Application forms will be opened on ..... from..... pm in presence of available applicants.

C - Selection/Appointment of Auditor:-

. Selection criteria will be based on financial bid.

E- Reporting and Audit Fee:-

1- The Firm have to submit the audit report as per Chhattisgarh Co-operative Act, 1960 and rules their under only.

2- For above assignment maximum Audit Fees is Rs 5 lacs (including all taxes) and this will cover all units of Markfed including Head office.

3- TA/DA etc. will be separately paid/ reimbursed to the selected firm as per prescribed by Managing Director of Markfed.

4- 80% of payment of audit fee will be made only after satisfactory and timely completion of audit and submission of report and rest 20% will be paid once report gets approved by RCS.

F- Others:-

1 Audit firm should follow all the instructions as specified by RCS for statutory audit.

2 In case of any dispute or unforeseen circumstances the decision of Managing Director, Federation would be final and acceptable to all.

3 Any addition information /document may be called for later on if required.

(On Firm's Letter Head)

No./Markfed/Audit/2016/.... Raipur Dated ..../..../2017

APPLICATION FORM

Details of Chartered Accountant firm for the Audit of Chhattisgarh State Cooperative Marketing Federation Limited, Raipur for the financial year 2015-16 and 16-17:-

S.No.	Particulars	Details
1	Name of the firm	
2	Address of the Head/Branch office in Raipur District.	
3	Telephone no. and e-mail address	
4	ICAI Registration No.	
5	Registrar Co-operative Society, Chhattisgarh empanelled No.	
6	Date of establishment of the firm & No. of completed years as on 31-07-2016.	
7	PAN of firm	
8	No. of Partners (Details to be given in "Annexure-A")	
9	No. of Statutory Audit work of any Government department/Government owned or controlled undertakings (e.g. Co-operative societies, Companies, etc)/ PSU's having minimum net sale value/ receipts of Rs. 500 crores in hand with/ undertaken by the firm in last 5 financial years. (details to be given in "Annexure-A")	
10	Average annual net receipt of the Firm in last 3 financial years (2013-14 to 2015-16) (details to be given in "Annexure-A")	
11	Proposed Audit Fees (including all Taxes/Cess) and including for all District Marketing offices including Rice Mills & Units of the DMO and , for Head Office Maximum Rs 5,00,000 (Five Lacs Only) including all taxes	

Authorized Signatory
(With seal and Name)

(On Firm's Letter Head)

Annexure- A

1- Details of Partners of the firm:-

S. No.	Name of the Partners	Membership No.	Whether FCA/ACA	Supporting Document Page No.

2- Work order for statutory audit of any Government department/Government owned or controlled undertakings (e.g. Co-operative societies, Companies, etc) / PSU's having minimum net sale value/receipts of Rs. 500 crores in hand with/undertaken by the firm in last 5 financial years:

Name of Auditee organization	Address (City and State)	Auditee's Type(e.g. Govt. Dept./Govt. owned, controlled undertaking/ PSU's)	Auditee incorporated under (e.g. Co-operative society Act, Companies Act, etc)	Audited for Financial year	Sale value/receipts of Auditee organization	Statutory audit under which Act	Page No. of work order

3- Average annual net Receipt of the firm in last 3 financial years:-

Financial Year	Amt. in Rs.	Audited a/c pg no.
2013-14		
2014-15		
2015-16		
Average Annual receipts		

4- Whether Power of attorney for representing the firm by the Authorized Signatory on behalf of all the partners is attached (Yes/No):- .....

(Supporting Document Page Number……)

Authorized Signatory
(With seal and Name)

(On Firm's Letter Head)

Annexure - B

UNDERTAKING

I/we the authorized/ following partner/s of M/s.....
.....Chartered Accountants do hereby individually/jointly and severely verify and declare -

i- That all the particulars given with the application form, Annexure-A and all other documents provided are complete, true and correct and that if any of the statements made or the information/document so furnished in/with the application form is later found not correct or false or there has been suppression of material information, the firm would not only stand disqualified from allotment but would be liable for disciplinary action under the Chartered Accountants Act, 1949 and the regulations framed there under,

ii- That there are no legal suit/criminal cases pending against the Firm and its partners and not black listed by any PSU or Government departments/ undertaking Registrar Co-operative Society Chhattisgarh or having not been earlier convicted on grounds or moral turpitude or for violation of laws in force, nor the firm or partners has not been debarred or cautioned by ICAI/ during the last 5 years (if debarred, give details),

iii- That the firm or any partner is not working as Director/internal auditor/concurrent auditor/consultant/Part/Full time employee in Federation, nor we are indebted to Federation for Rs. 10,000 or more,

iv- That if our firm is appointed as Auditor, we will complied with provision of C.G. Co-operative act 1960, rules 1962, by-laws of Federation, all circulars/notifications issued by Registrar Co-operative Society Chhattisgarh and we will maintain adequate confidentiality as required by Registrar Co-operative Society Chhattisgarh for statutory audit,

v- That individually we are not engaged in practice otherwise or in any other activity which would be deemed to be in practice under section 2 (2) of the Chartered Accountant Act, 1949.

(Signature of Authorized Person with Seal of the Firm)

Place:

Date: